

City Council

Agenda

Tuesday, November 14, 2017

**Library Meeting Room
951 Spruce Street**

SPECIAL MEETING

5:00 PM

1. EXECUTIVE SESSION

REAL PROPERTY ACQUISITIONS AND DISPOSITIONS (Louisville Charter, Section 5-2(c) – Authorized Topics – Consideration of real property acquisitions and dispositions, only as to appraisals and other value estimates and strategy, and C.R.S. 24-6-402(4)(a))

City Manager and City Attorney are Requesting the City Council Convene an Executive Session for the Purpose of Consultation with Respect to Real Property Acquisitions.

CITY MANAGER RECRUITMENT/PERSONNEL MATTER – (Louisville Charter, Section 5-2(a) and 5-2(b) – Authorized Topics – Discussion of non-finalist application matters, and personnel matter for informational purposes only (C.R.S. 24-6-402(4)(f & g))

Mayor is are Requesting the City Council Convene an Executive Session for the Purpose of Discussion of Non-Finalists Application Materials and Discussion of Personnel Matters for Informational Purposes Only

Citizen Information

If you wish to speak at the City Council meeting, please fill out a sign-up card and present it to the City Clerk.

Persons with disabilities planning to attend the meeting who need sign language interpretation, assisted listening systems, Braille, taped material, or special transportation, should contact the City Manager's Office at 303 335-4533. A forty-eight-hour notice is requested.

REGULAR BUSINESS ITEMS SUSPENDED

- Requests for Executive Session
- City Clerk Statement
- City Attorney Statement of Authority
- City Council Action on Motions for Executive Session
- Council Convenes Executive Session
- Council Reconvene in Open Meeting

REGULAR BUSINESS ITEMS CONTINUED

2. REPORT FROM EXECUTIVE SESSION
3. DISCUSSION/ DIRECTION/ACTION –CITY MANAGER RECRUITMENT

Study Session Agenda

7:00 PM

*Note: The time frames assigned to agenda items are estimates for guidance only.
Agenda items may be heard earlier or later than the listed time slot.*

7:00 pm	I.	Call to Order
7:00 - 7:45 pm	II.	Discussion – Draft Public Art Policy
7:45 - 8:15 pm	III.	Discussion – 2018 Transportation Master Plan Scope of Work
8:15 – 8:45 pm	IV.	Discussion – Draft Louisville 2018 Legislative Agenda
8:45 – 9:00 pm	V.	Advanced Agenda & Identification of Future Agenda Items
9:00 pm	VI.	Adjourn

SUBJECT: DISCUSSION – DRAFT PUBLIC ART POLICY

DATE: NOVEMBER 14, 2017

PRESENTED BY: KATIE ZOSS, CULTURAL ARTS/SPECIAL EVENT COORDINATOR

SUMMARY:

The goal of the future Public Art Policy is to establish a process by which the City of Louisville can manage new and existing public art. It seeks to create a policy that applies the best practices for Public Art projects.

The draft policy utilizes the Louisville Cultural Council in an advisory capacity to evaluate public art installations, ensure that proper public notice is given and to recommend the adoption of specific public art installations to City Council.

BACKGROUND:

The City of Louisville's Comprehensive Plan was adopted in May of 2013. The Plan includes support for public art initiatives in the Downtown and the Highway 42 Revitalization District as well as McCaslin Boulevard. Additionally, the plan highlights the importance of public art under the Community Services Principle 6: Arts and Culture. The Comprehensive Plan Policy CS-6.1 lays out the City of Louisville's intention to "Create a stimulating visual environment through the public and private artwork programs, and create a greater understanding and appreciation of art and artists through community dialogue, education and involvement."

At the direction of the 2013 City of Louisville Comprehensive Plan, a Cultural Arts Master Plan (CAMP) was created and approved by City Council in April of 2017. Public Art was identified as a high priority of the plan. In surveys conducted while researching the CAMP, 89% of respondents affirmed that they would like to see more artwork installed in the public right of way. The CAMP called for the City to expand public art in new and existing public spaces. Towards that goal, the plan asked for the establishment of a formal public art program.

The Public Art Policy draft currently under consideration was created following the guidelines set out in the 2017 Cultural Arts Master Plan:

Goal 2: Provide diverse and engaging cultural activities in the City

- 1. Expand public art in new and existing public spaces.*
 - a. Establish a formal public art program.*
 - i. Research best practices for Public Art policies (acquisition, display, deaccession, maintenance, preservation, right of way, etc.).*

- ii. Designate a City Board/commission to oversee the public art program.*
- iii. Research and propose a dedicated funding stream to support public art.*
- b. Review inventory of city-owned public artwork.*
 - i. Identify opportunity for increased diversity in theme, medium and appeal of new public art pieces.*
 - ii. Acquire/commission public artwork that expresses community character.*

For the creation of this Public Art Policy, staff and the Louisville Cultural Council conducted research of best practices for Public Art programs. Particular focus was given to the best practices for Public Art Projects established by the Public Art Network Council and the Americans for the Arts in 2016. Research also included review and analysis of public art policies in place in Front Range communities and leading art communities throughout the United States.

The attached draft of the Public Art Policy seeks to create a process by which the City can acquire and manage public art while making sure that placement, general appropriateness and ongoing maintenance are considered. The policy outlines a process by which the City may accept or reject a proposed piece of artwork and creates a policy for appropriate de-accessioning artwork as necessary.

The Louisville Cultural Council discussed the draft of the Public Art Policy at meetings in September and October of 2017 and supports the attached draft.

FISCAL IMPACT:

The City of Louisville does not currently have a public art fund or public art budget and this policy does not create a fund or include a request for funding. This policy applies either to artwork donated to the City or purchased within the current budget and meets current purchasing policies.

RECOMMENDATION:

Staff is seeking discussion from City Council on the draft Public Art Policy.

ATTACHMENT(S):

1. Public Art Policy Draft
2. Sample Public Notice of Public Art
3. Presentation

City of Louisville, Colorado

Public Art Policy

2017

Katie Zoss
11/6/2017

ABOUT THE PUBLIC ART POLICY

The City of Louisville seeks to offer high quality Public Art that engages residents and visitors and celebrates the cultural legacy of Louisville. This policy guides the acquisition of Public Artwork by the City and its placement on public property and in public buildings within the City.

The Public Art Policy is created at the direction of the Cultural Arts Master Plan (adopted April, 2017) and the City of Louisville's Comprehensive Plan (adopted May, 2013). This policy seeks to apply the 2016 Best Practices for Public Art Projects established by the Public Art Network Council and the Americans for the Arts.

LIMITATIONS OF THIS POLICY

For the purpose of this policy, "Public Art" is defined as artwork owned by the City of Louisville and placed on public property. This policy does not address art on privately owned property that is available for public viewing such as murals on private businesses.

The policy does not address changing the current City budget or allotting additional funds for the purchase of Public Art. It outlines the process for accepting/rejecting artwork either purchased with City funds utilizing current City of Louisville procurement policies or donated by an individual or organization.

PUBLIC ART MANAGEMENT

The Louisville Cultural Council (LCC) will make recommendations and advise City Council on matters of Public Art. Cultural Arts/Special Events staff will provide support and may recommend that the LCC seek additional guidance or participation from experts such as artists, arts professionals and design professionals. Any new Public Art projects must receive final approval from City Council.

The LCC will advise City Council on:

1. Public Art site selection
2. Design and review of commissioned artwork
3. Review, acceptance and rejection of artwork donations, loans and purchases
4. Planning for conservation and maintenance
5. Artwork de-accession and removal

GUIDING PRINCIPLES FOR PUBLIC ART IN LOUISVILLE

The City of Louisville seeks to offer high quality Public Art that engages residents and visitors and celebrates the cultural legacy of Louisville.

Public Artwork in Louisville must align with the following Guiding Principles:

1. Celebrate quality art and design
2. Enhance community identity and place
3. Contribute to community vitality
4. Involve a broad range of people and communities
5. Value artists and artistic process
6. Use resources wisely

PUBLIC ART VALUES

Beyond meeting the Guiding Principles, several values have been identified that are priorities of the Louisville Community and which should be considered when selecting or approving new Public Art installations. Public Artwork in Louisville should strongly reflect one or more of the values outlined below.

ARTWORK AND ARTIST SELECTION VALUES

1. High artistic quality
2. Celebrating Louisville, Front Range, Colorado and National artists of importance
3. Pieces that are appealing to Louisville residents and visitors
4. Materials that are durable and appropriate to the placement of the piece
5. Subject matter that is meaningful to the Louisville community
6. Diversity of thought and artistic expression
7. Appropriateness of the piece for all ages

SITE SELECTION VALUES

1. Support of economic development and revitalization efforts
2. Encouraging exploration and discovery throughout the City of Louisville
3. Sites with compelling site-specific artwork
4. Placemaking and opportunities for art to create community
5. Accessibility for all
6. Pedestrian access
7. Locations that allow viewers to pause and experience the artwork

APPROVAL PROCESS FOR PUBLIC ART INSTALLATIONS

When considering a new Public Art installation, the following process will be followed:

1. **Evaluation:** The Louisville Cultural Council will evaluate proposed Public Art donation or purchase.
2. **Public Notice:** Notice will be given and the public will have an opportunity to comment on the proposal.
3. **Recommendation:** The LCC will vote on whether to recommend the installation.
4. **City Council Approval:** City Council will vote on whether to accept the LCC's recommendation.
5. **Purchase/Acceptance of Donation and Installation**

EVALUATION

The Louisville Cultural Council will evaluate proposed Public Art installations by considering the following criteria:

CHOICE OF ARTIST AND ARTWORK

Artist and artwork selected should reflect one or more of the Artist and Artwork Selection Values.

SITE SELECTION

A specific site must be selected and should reflect one or more of the Site Selection Values. The LCC must address any permission or permits needed for the proposed location and any concerns about the future viability of the location.

PURCHASE AGREEMENT/DONATION ACCEPTANCE AGREEMENT TERMS

The LCC must research and determine that the piece can be acquired under appropriate terms and that enough information is known about the piece to appropriately evaluate its durability and expected maintenance. Specific terms that must be discussed with the donor, artist or seller include:

1. Value of the artwork
2. Description including title, artist and materials
3. Maintenance and conservation plans
4. Realistic lifespan of artwork
5. Rights to the City for reasonable use of images of the artwork for publicity, educational and promotional purposes
6. De-accession plan

FUNDING

The LCC must determine the cost to purchase the piece and cost of installation and affirm that appropriate funds are available. They must further determine that funds will be available for the expected ongoing maintenance of the piece.

GUIDING PRINCIPLES

Looking at the artwork acquisition and installation as a whole, the LCC must determine that the piece and site selected meets the Guiding Principles for Public Art in Louisville.

PUBLIC NOTICE

If the Louisville Cultural Council decides to proceed with the proposed Public Art installation after their initial evaluation, public notice will be made and the public will have an opportunity to comment.

A sign will be placed at the proposed installation site for a minimum of 15 days prior to the date of the meeting when the LCC will vote on whether to recommend the piece. Sign should include the following information:

1. Description of the artwork
2. Proposed Location
3. Anticipated lifespan
4. Maintenance plans
5. Source of artwork (donation/purchase)
6. Date, time and location of public meeting
7. Contact information for submitting public comment

RECOMMENDATION

The Louisville Cultural Council will discuss the proposed Public Art installation at the meeting announced on the public notice. Public will have an opportunity to comment at the meeting comments received in writing will be shared. The LCC may then vote on whether to recommend the proposed Public Artwork to City Council.

CITY COUNCIL APPROVAL

Public Artwork installations recommended by the LCC will be placed on the City Council Agenda. City Council will vote on whether to accept the LCC's recommendation.

Items that have received no valid objection may be placed on the City Council Consent Agenda. Items that have received one or more valid objections must be placed on the regular agenda. A "valid objection" is one demonstrating a reasonable likelihood that the proposed artwork does not satisfy one or more of the Guiding Principles for Public Art.

ARTWORK REMOVAL/DE-ACCESSING

From time to time, it may be appropriate for the Louisville Cultural Council to consider de-accessing a piece of Public Artwork, the process of withdrawing an artwork from public exhibition through storage, loan or disposal. Following current Best Practices for Public Art, the LCC may recommend de-accessing a piece that meets one or more of the following criteria:

1. Repair of damaged artwork is impractical or the cost is excessive in relation to the cost of the piece.
2. Artwork poses a public safety risk.
3. The security and condition of the artwork cannot be reasonably guaranteed in the present site.
4. Use of the particular public space has changed and re-sitting the artwork would be inappropriate because it would impact the contextual meaning of the piece.
5. Artwork is of inferior quality to other works in the collection or is incompatible with the rest of the collection.
6. The City wishes to replace the artwork with a work of more significance or appropriateness by the same artist.
7. Artwork does not meet the Values or Guiding Principles of the collection.
8. Artwork has received documented, unabated adverse reaction from the community over a period of time and modifications of the artwork are not possible.

DE-ACCESSION APPROVAL PROCESS

1. **Evaluation:** Louisville Cultural Council will evaluate the piece based on the Removal/De-Accessing criteria.
2. **Public Notice:** Public notice will be made and the public will have an opportunity to provide comment.
3. **Recommendation:** LCC may vote to recommend de-accessioning a piece to City Council.
4. **City Council Approval:** City Council will vote on whether to accept the LCC's recommendation.

DE-ACCESSION PROCESS

When de-accessing a piece, the artist will first be informed in writing of the decision and will be given right of first refusal to buy back the de-accessioned artwork. Donor will be informed in writing of the intent to de-accession the piece (if applicable).

The following means of de-accession will be considered (in order):

1. Re-donation, sale or other specific action as agreed upon with the donor or artist at the time of the City's acquisition of the artwork
2. Sale of the piece
3. Trade for one or more other artworks by the same artist
4. Indefinite loan to another government entity
5. Destruction of artwork deteriorated or damaged beyond repair at a reasonable cost and deemed to be of no or only a negligible value.

SAMPLE--Public Notice of Proposed Public Art Placement--SAMPLE

Artwork Description

The City of Louisville is seeking public input on a sculpture to be installed on the existing sculpture pad in the Community Park Sculpture Garden located at the northeast corner of 955 Bella Vista Dr., Louisville, CO.

- Artist: Rosalind Cook
- Title of Artwork: "Melody"
- Type of Artwork: Bronze
- Size: 37 inches tall, life size

The anticipated life span of the artwork is ___ years.

Anticipated maintenance paid by the City includes cleaning and sealing of the piece at a present cost of \$___ every ___ years.

Artist owns the rights to the design and will have right of first refusal of sculpture if removed from the site.

The sculpture and installation costs will be donated by the Louisville Culture Council.



"Melody" by Rosalind Cook

Public Comment

Individuals are encouraged to comment on the proposed sculpture during the public comment period which will occur from _____ to _____.

Comments may be made in person at a meeting conducted by the Louisville Cultural Council on Thursday, _____ at 6:30 pm in the Spruce Conference Room at Louisville City Hall, 749 Main St, Louisville, CO 80027.

Individuals are also invited to comment on the proposed sculpture by mail or email. Please send a letter or email to arrive by _____ to:

Mail
City of Louisville
Attn: Katie Zoss
749 Main St
Louisville CO 80027

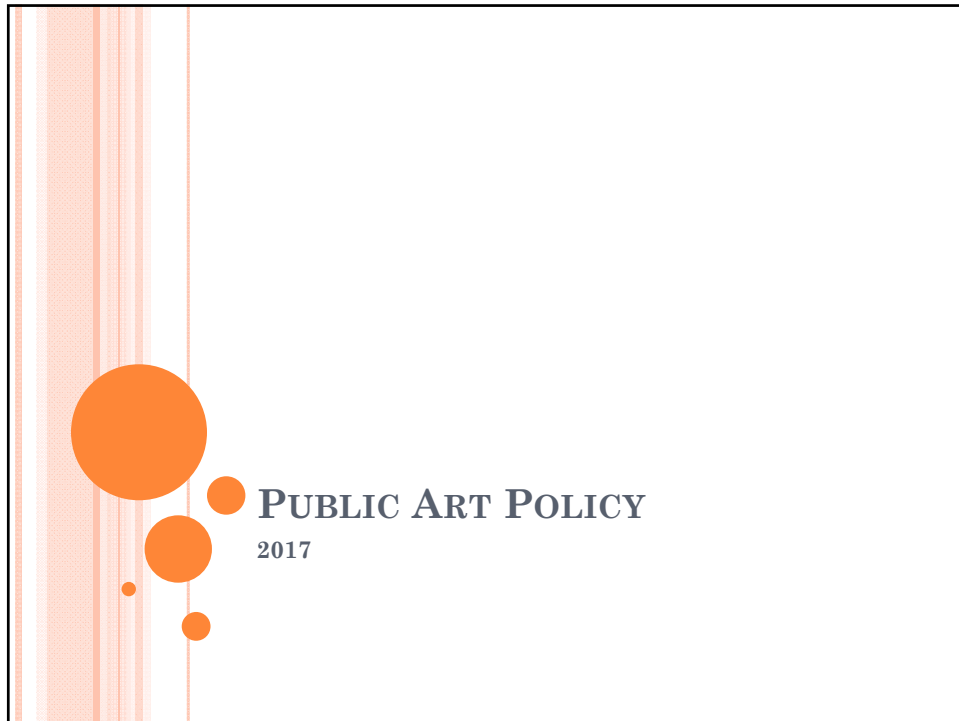
Email
kzoss@louisvilleco.gov

Please include the following in your letter or email:

- Your name
- Your address and phone number
- Comments about the proposed sculpture

To review the City's Public Art Policy and Guiding Principles for Public Art in Louisville, visit www.LouisvilleCO.gov/_____.

For more information about Public Art, contact Katie Zoss, Cultural Arts / Special Events Coordinator at 303.335.4581 or kzoss@louisvilleco.gov



WHAT IS INCLUDED IN THIS POLICY

Yes

- City owned Property
 - Public Property
 - Public space inside a public building



No

- Art on Private Property
 - Murals on Businesses



WHAT IS INCLUDED IN THIS POLICY

Yes

- City owned Art
 - Donated
 - Purchased using current policies



No

- Changes to Budget
 - Public Art Fund



GOAL: PUT A PROGRAM IN PLACE THAT. . .

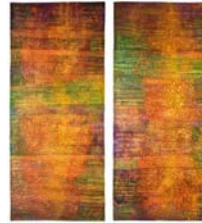
- Allows City to **move forward** with new public art
 - Defines who is in charge
 - Creates a process



GOALS

○ Simple guidelines to:

- Ensure City is appropriately vetting new artwork
 - Quality
 - Suitability
 - Affordability
- Allow public input
- Give the ability to say “no”
- Outline how to remove unsuitable pieces



MANAGEMENT OF PUBLIC ART PROGRAM

- Louisville Cultural Council
 - Advisory
- Louisville City Council
 - Decision making



GUIDING PRINCIPLES

- Celebrate **quality art** and design
- Enhance community **identity and place**
- Contribute to **community vitality**
- Involve a **broad range** of people and communities
- Value **artists** and artistic process
- Use **resources** wisely



GENERAL PROCESS

Evaluation by LCC



Public Notice



Recommendation from LCC



Approval by City Council



Purchase/Acceptance of
Donation and Installation



LCC EVALUATION

- Choice of Artist and Artwork
- Site Selection
- Terms
- Funding
- Guiding Principles



PUBLIC NOTICE



SAMPLE--Public Notice of Proposed Public Art Placement--SAMPLE

Artwork Description

The City of Louisville is seeking public input on a sculpture to be installed on the existing sculpture pad in the Community Park Sculpture Garden located at the northeast corner of 955 Bella Vista Dr., Louisville, CO.

- Artist: Rosalind Cook
- Title of Artwork: "Melody"
- Type of Artwork: Bronze
- Size: 37 inches tall, life size

The anticipated life span of the artwork is ___ years.

Anticipated maintenance paid by the City includes cleaning and sealing of the piece at a present cost of \$___ every ___ years.

Artist owns the rights to the design and will have right of first refusal of sculpture if removed from the site.

The sculpture and installation costs will be donated by the Louisville Culture Council.



"Melody" by Rosalind Cook

Public Comment

Individuals are encouraged to comment on the proposed sculpture during the public comment period which will occur from ___ to ___.

Comments may be made in person at a meeting conducted by the Louisville Cultural Council on Thursday, ___ at 6:30 pm in the Spruce Conference Room at Louisville City Hall, 749 Main St, Louisville, CO 80027.

Individuals are also invited to comment on the proposed sculpture by mail or email. Please send a letter or email to arrive by ___ to:

Mail
City of Louisville
Attn: Katie Zoss
749 Main St
Louisville CO 80027

Email
kzoss@louisvilleco.gov

Please include the following in your letter or email:

- Your name
- Your address and phone number
- Comments about the proposed sculpture

To review the City's Public Art Policy and Guiding Principles for Public Art in Louisville, visit www.LouisvilleCO.gov/.

For more information about Public Art, contact Katie Zoss, Cultural Arts / Special Events Coordinator at 303.335.4581 or kzoss@louisvilleco.gov

DE-ACCESSION / REMOVAL

Reasons

- Cost of repair
- Changes to the space
- Quality of artwork
- Guiding Principles
- Unabated adverse reaction

Process

- Artist buy back
- Sale
- Trade
- Loan
- Destruction



REMAINING QUESTIONS

- City Council involvement
 - Could give LCC authority to make public art decisions?
 - Could remove consent agenda language?
- Public meeting requirement?
- Other Questions?



**SUBJECT: DISCUSSION – 2018 TRANSPORTATION MASTER PLAN
SCOPE OF WORK**

DATE: NOVEMBER 14, 2017

PRESENTED BY: MEGAN DAVIS, INTERGOVERNMENTAL AFFAIRS DIRECTOR

SUMMARY:

As a part of the 2018 budget, Council has approved the completion of the City of Louisville's first Transportation Master Plan. Attached is a draft scope of work for the Transportation Master Plan RFP, which staff hopes to release before the end of the year.

The Transportation Master Plan (TMP) will be the City's long range guiding document for improvements to local and regional roads and multimodal transportation networks that are aligned with the goals and vision for our desired transportation system. It is anticipated that the plan will be a 5 – 7 year plan. The City's goals for the TMP are to be more strategic with existing and future investments in the transportation network and improve mobility and access in a way that is safe and convenient while minimizing auto congestion and associated impacts.

Having a well-planned and coordinated transportation network is vital to the long term fiscal health of the City, helps the City meet its sustainability goals, and helps to ensure the City maintains its small town character. The TMP will help address the challenges of facilitating mobility and access in a strategic manner and within the fiscal constraints of the City's budget. The TMP will help the City anticipate demographic changes, coordinate with regional plans and investments, and be equitable and supportive of all segments of our community. The TMP will outline the City's vision for our ultimate transportation system, our transportation and multimodal policy priorities, and capital projects prioritized within our funding constraints.

The TMP Scope of Work was developed with input from Planning, Public Works and City Manager's Office staff, as well as review of other municipal transportation plans and RFPs. Some of the plans reviewed included the [City of Fort Collins](#), [Town of Parker](#), [City of Golden](#), [City of Greenwood Village](#), the [City of Boulder](#) and [Boulder County](#). We also looked at RFPs from the Towns of Castle Rock and Silverthorne.

To garner local context for the plan, staff requested feedback from local government and community partners on the plan scope. We received comments that the amount of work contained in the SOW may be more costly than budgeted. In response, the SOW was adjusted slightly, primarily removing the transportation modelling and collection/development of primary data, and instead requesting that the consultants

SUBJECT: TRANSPORTATION MASTER PLAN SCOPE OF WORK**DATE: NOVEMBER14, 2017****PAGE 2 OF 2**

utilize any existing modeling and data. Council may also have ideas around areas that could be scaled back in the plan.

Other feedback suggested that the timeline may need to be extended beyond the originally planned one-year period, in order to allow for full community involvement and ensure adequate time for the input and approvals we would seek from Council throughout the process.

Given this, staff would like Council thoughts on the draft scope of work as well as the possibility of a range of funding in the RFP, with a request for respondents to provide details around what they could and could not provide within that range, and extending the timeframe in the Scope of Work to closer to 18 months.

FISCAL IMPACT: \$125,000 was added to the 2018 budget for the Transportation Master Plan.

RECOMMENDATION: DISCUSSION**ATTACHMENT(S):**

1. Transportation Master Plan Draft Scope of Work
2. Presentation

City of Louisville Transportation Master Plan – Scope of Work

Background

The Transportation Master Plan (TMP) will be the City of Louisville's long range (5-7 years) guiding document for improvements to local and regional roads and multimodal transportation networks. The City's goals for the TMP are to be more strategic with existing and future investments in the transportation network and improve mobility and access in a way that is safe and convenient while minimizing auto congestion and associated impacts.

Having a well-planned and coordinated transportation network is vital to the long term fiscal health of the City, helps the City meet its sustainability goals, and helps to ensure the City maintains its small town character. Promoting and planning for appropriate ways to connect the local and regional transportation system supports the same goals.

The TMP will help address the challenges of facilitating mobility and access in a strategic manner, within the fiscal constraints of the City's budget, is responsive to anticipated demographic changes, is coordinated with regional plans and investments, and is equitable and supports all segments of our community. The TMP will outline the City's vision for our ultimate transportation system, our transportation and multimodal policy priorities, and capital projects prioritized within our funding constraints.

Scope of Work

Respondents are requested to prepare a detailed description of proposed services and how they would approach both the process and the final product of the TMP. The selected consultant will be required to provide the services necessary to manage the process, including the public process (with City Council and staff involvement), and produce the deliverables for the Transportation Master Plan.

The City hopes to complete the planning process within an approximate 10-12 month period, with work beginning in January/February of 2018 and final plan completion by November 2018, for Council approval before the end of the year.

The proposed scope of services provided should include, but not be limited to, the components listed below. The process and final recommendations should take into account the following:

- Louisville's community character
- Adequate infrastructure and access for business and employment centers
- Reducing/managing transportation demand and single occupancy vehicle use
- Alternate modes of transportation including walking, bicycling and transit
- Neighborhood traffic management and safety
- Regional travel and transportation systems
- Regional land use and growth projections
- Livable communities, and the nexus between land use, housing, and transportation

- Social equity and access for aging, disabled and low-income populations
- Sustainability and environmental impacts
- Costs and cost-effectiveness of proposed solutions
- Innovative transportation technology and future trends in technology

I. Connect and incorporate existing City and regional planning efforts

Key elements:

- Review of City's current transportation documents and plans including the Comprehensive Plan, South Boulder Road Small Area Plan, McCaslin Boulevard Small Area Plan, Highway 42 Gateway Alternative Analysis, Downtown Parking and Pedestrian Action Plan, City of Louisville Sustainability Plan, and Five Year Capital Improvement Plan and make updates to the policies and projects contained within these plans to align with the Transportation Master Plan.
- Review other regional transportation-related plans. Plans including but not limited to DRCOG Metro Vision 2040 Regional Transportation Plan, North Area Mobility Study (NAMS), US36 First and Final Mile Study, etc.
- Incorporate these and other local transportation-related plans and understand their influence on local transportation, land use and planning, travel choices, demand, demographics, development trends and other regional influences on the local transportation system.
- Determine appropriate inclusion of project priorities from local transportation and road plans into the TMP.

II. Understand community context and vision, facilitate public and stakeholder engagement, establish community goals.

Key elements:

- Conduct community visioning process to understand local interests and influences and help the community set goals and objectives for the plan.
- Facilitate community learning and listening sessions, and garner support of Council, community leaders and public through all steps of planning process.
- Consider transportation needs in the context of broader community character and community planning.
- Incorporate the City's program-based indicators, and update them as needed to align with the TMP.
- Include input from regional partners and stakeholders including CDOT, RTD, Boulder County, Boulder Valley School District, and other entities.
- Facilitate priority setting of transportation improvements with Council, community leaders and the public.
- Coordinate public messaging and public process with any other current planning efforts.

III. Discussion of Regional Influences and Future Trends

Key elements:

- Incorporate regional and local demographic, land use, housing/development, workforce, commuting and other relevant data.
- Consider state and local funding factors.
- Integrate climate change and fossil fuel resource considerations.
- Include and assessment of potential future transportation technologies and how they may fit in with the regional and local systems.

IV. Understand travel demand and assess regional and local systems and infrastructure, including multi-modal and mobility systems and infrastructure.

Key elements:

- Review any existing data around VMT, single occupancy vehicle use data, commuting patterns to local and regional employment centers, local vs. cut-through traffic, transit use data and other information to inform use patterns and demand.
- Review planned regional arterial improvements impacts to local roads and arterials.
- Coordinate data and assessment of regional systems with other regional transportation planning efforts underway to ensure consistency and continuity of data, where appropriate.

V. Evaluate current conditions of regional arterials and local systems within Louisville, including multi-modal and mobility systems, to identify deficiencies and recommended actions, policies and improvements.

Key elements:

- Develop transportation policies that reflect the community vision, the current system and the desired outcomes.
- Provide recommendations for transportation demand management strategies, addressing neighborhood traffic and safety, and other goals identified.
- Identify barriers and missing links to current transportation network for all transportation modes.
- Include safe school zones, Safe Routes to School and school travel patterns.
- Provide recommended updates to existing plans.

VI. Develop a transportation plan that includes policies and recommendations for key infrastructure improvements and cost estimates. May include recommended actions and improvements for:

- Roads, streets and other infrastructure

- Complete street cross sections by street type
- Completing regional and local networks for all transportation modes, including but not limited to bikeways, regional trails, etc.
- Neighborhood traffic management and safety
- Transit service and infrastructure, including first and final mile policies and infrastructure
- Transportation demand management
- Safe routes to school

Deliverables

The consultant will develop a Transportation Master Plan for the City of Louisville. The goal of the TMP is to provide clear direction around the City's transportation vision and goals, and the policies and implementation priorities to help achieve them. The TMP shall include regional and local transportation goals that are consistent with the City's vision, policies that the City may wish to adopt or endorse that reflect this vision, and transportation project priorities that can be incorporated into future capital improvement plans and the budget. A staff team will work with the consultant to support the process and format of the document.

City of Louisville: Transportation Master Plan

DRAFT SCOPE OF WORK REVIEW

TUESDAY, NOVEMBER 14TH, 2017

Transportation Master Plan History and Purpose

- Staff requested funding for the development of a Transportation Master Plan for the City of Louisville in the 2018 Budget.
- The TMP will provide the City with a guiding document around transportation issues including:
 - Strategic vision for Citywide transportation system, including regional connections.
 - Regional and local transportation policies that promote the vision.
 - Regional and local transportation priorities that support strategic transportation-related investments.
 - Blueprint for budgeting for transportation projects.
- A plan that will integrate with existing plans, and establish a transportation framework that can be integrated into future plans.

Transportation Master Plan: Scope of Work

- Developed with staff team – CMO, Public Works and Planning
- Reviewed Transportation plans from neighboring communities and other Front Range municipalities
- Put a call out and received sample Transportation plan RFPs for review

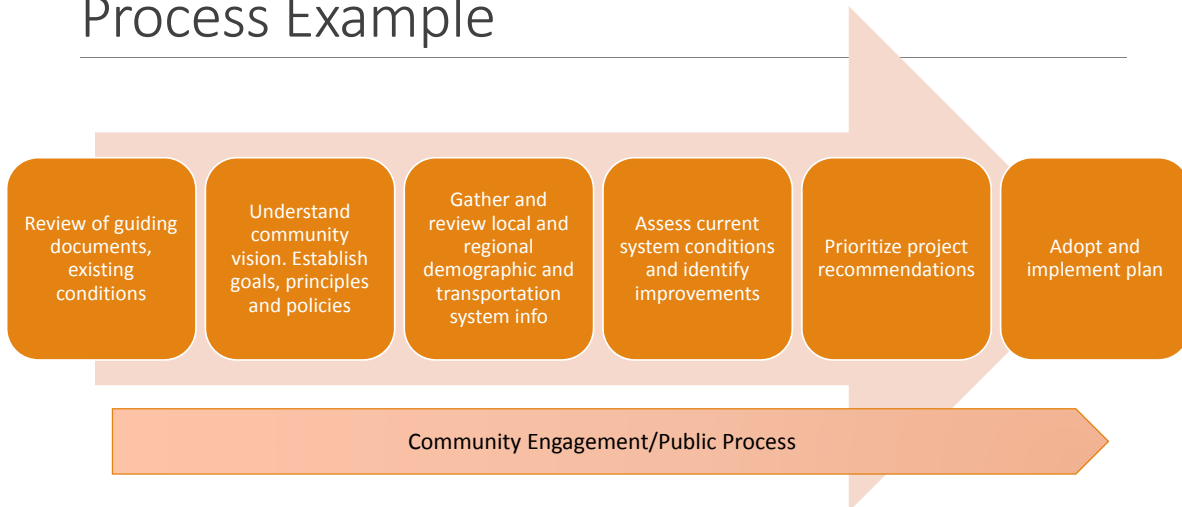


Transportation Master Plan: Scope of Work

- Review existing transportation-related plans
- Facilitate public engagement and community visioning process
- Regional influences and trends
- Assess regional and local infrastructure, including multi-modal
- Evaluate regional and local systems and recommend policies, actions and improvements
- Plan should include recommendations and priorities for infrastructure improvements



Process Example



Transportation Master Plan: Scope of Work

- Community character
- Infrastructure for business and employment centers
- Reducing/managing transportation demand
- Alternate modes of transportation
- Regional travel and transportation systems
- Regional land use and growth projections
- Livable communities, and the nexus between land use, housing, and transportation.
- Neighborhood traffic management and safety
- Social equity and access for aging, disabled and low-income populations
- Sustainability and environmental impacts
- Costs and cost-effectiveness of proposed solutions
- Innovative transportation technology and future trends in technology

Transportation Master Plan: Proposed timeline

- Timeline
 - Finalize RFP and post before January 2018
 - Secure consultant by late January 2018
 - Aiming for a 1 year process, but want to make sure we get the input and product that we want, may need to extend to 18 months.



Transportation Master Plan: Next Steps

- Draft and finalize RFP
- Post RFP
- Select vendor
- Refine scope
- Kick-off in early 2018

Transportation Master Plan: Questions?

- Contents of Scope
- Timeline
- Budget
- Other issues?

**SUBJECT: DISCUSSION – DRAFT 2018 LOUISVILLE LEGISLATIVE
AGENDA**

DATE: NOVEMBER 14, 2017

**PRESENTED BY: EMILY KROPF, ASSISTANT TO THE CITY MANAGER
MEGAN DAVIS, INTERGOVERNMENTAL AFFAIRS DIRECTOR**

SUMMARY:

The Legislative Agenda serves as a guiding document for the City's engagement in legislative affairs prior to and during the legislative session. The agenda is informed by the City's strategic goals, current project and service priorities, as well as any challenges and barriers that the City may be facing in fulfilling its duties and responsibilities. In addition, the City has identified priorities through our legislative delegation members, professional trade associations, municipal and local government partners, stakeholders, advocacy groups, constituents and other City partners.

The attached draft 2018 Louisville Legislative Agenda contains sections that relate to the core service areas provided by the City. Grounded in our fundamental priorities around home rule authority and maintaining local control, the legislative agenda addresses current or expected issues that may arise in the upcoming session.

FISCAL IMPACT:

No fiscal impact.

DISCUSSION:

Staff is seeking discussion on the draft 2018 Louisville Legislative Agenda.

ATTACHMENT(S):

1. Draft 2018 Louisville Legislative Agenda
2. Legislative Breakfast Agenda
3. Presentation

DRAFT 2018 Louisville Legislative Agenda

Home Rule/Local Control

The City supports local control and maintaining home rule authority. In general, the City believes local problems are best addressed at the local level and the current authority and powers of municipal governments such as land use, zoning, personnel matters, sales tax, etc. should not be diminished.

Position:

- The City urges state officials to respect Colorado's tradition of local control and allow municipal officials to address local problems without state interference.
- The City supports maintaining home rule authority to regulate oil and gas development within our communities, and codifying best management practices to mitigate operator impacts, including clarifying the minimum distance required for oil and gas operations as 1,000 feet from school property lines and not school buildings

Tax and Finance Policy

The City supports a fair and consistent state tax policy that respects the authority of local governments, and opposes state exemptions that erode municipal sales taxes, use taxes, property taxes, and other revenue sources.

Position:

- The City opposes legislation that preempts local authority to impose and collect sales and use taxes.
- The City supports voluntary, cooperative efforts among municipalities to standardize sales and use tax practices and utilize technology for the convenience of taxpayers, the business community and municipalities while maintaining constitutional authority to set tax policy and local administration.
- The City opposes state-granted exemptions or other state actions that erode municipal sales taxes, use taxes, property taxes, and other revenue sources unless the state provides adequate replacement revenues.
- The City supports equitable sharing with municipalities of existing and future state revenues derived from state-collected, locally shared revenues, such as the Cigarette Tax, Highway Users Tax Fund, Lottery funds, and Marijuana tax funds.
- The City supports the reauthorization of the Colorado Lottery and Great Outdoors Colorado funding, which helps support our local Parks, Recreation and Open Space programs.
- The City supports efforts to restore the distribution of retail marijuana tax funds to the Regional Transportation District (RTD) and Scientific and Cultural Facilities District (SCFD), as was originally approved by the voters.

Public Health and Safety

The City supports law enforcement and municipal court policies that ensure public health and safety, thereby improving the quality of life in partnership with the community.

Position:

- The City supports opportunities to mitigate costs for municipalities that provide healthcare for persons in custody, and legislation that amends current statute requiring municipalities to cover the cost of medical treatment for suspects while in custody.
- The City supports state funding for municipalities to provide counsel at an initial appearance in municipal court.
- The City opposes legislation that would prohibit the use of red light cameras and speed radar.

- The City supports legislation that establishes a statewide minimum definition of “open and public consumption” and allows for locally approved consumption permits (opt-in) connected with a medical marijuana or retail marijuana license.

Energy/Environment

The City supports legislation to address climate change by improving energy efficiency, increasing use of renewable energy, and reducing greenhouse gas emissions and dependence on fossil fuels while maintaining local control and authority for implementation.

Position:

- The City supports the development of a balanced, long-term statewide energy plan with an overall goal of reducing greenhouse gas emissions by utilizing a combination of energy sources and consideration of the following (but not limited to): a mix of non-renewable fossil fuels, renewable energy sources, nuclear facilities, and energy efficiency and conservation programs.
- The City supports the creation and expansion of statewide climate change mitigation goals that provide targets and incentives for the implementation of renewable energy strategies without imposing any unfunded state mandates on local governments.
- The City supports the pursuit of policies that reduce overall energy demand and consumption, while respecting local authority in implementing such policies.
- The City supports legislation that incentivizes green building and sustainable design without imposing unfunded mandates.
- The City supports efforts to reduce emissions sufficient to meet federal air quality standards.

Transportation

Colorado’s transportation infrastructure, which connects our communities and facilitates the movement of people and goods, is vital to the economic vitality of our state and necessary to maintain the high quality of life enjoyed by Coloradoans.

Position:

- The City supports investments in the maintenance and expansion of the state and regional transportation network, including roads, bridges and transit projects, as well as improved multi-modal strategies that increase transportation options, improve mobility and reduce congestion and greenhouse gas emissions.
- The City supports one or more new, designated state funding sources for transportation that are not reliant on the State General Fund.
- The City supports completion of the Northwest Rail line, including the possibility of alternative operation scenarios such as Peak Hour operations, and the pursuit of additional/creative financing mechanisms to launch service sooner than 2042.
- The City opposes the use of Highway Users Tax Fund for non-transportation line items.
- The City supports increased funding with greater flexibility for multi-modal transportation systems and programs.
- The City opposes legislation to transfer maintenance responsibility of state-owned roads to municipalities without adequate short and long-term funding to meet these additional responsibilities.
- The City opposes the unilateral authority by counties to reduce the municipal share of road and bridge property taxes without input from local communities.
- The City supports new bonding or other borrowing for transportation projects only if there are new or existing designated sources of funding identified to pay off those obligations.

- The City opposes efforts to preempt local authority to determine the most appropriate truck routes through local jurisdictions.

Utilities

The City supports policies that protect Colorado’s natural resources and allow the City to maintain facilities efficiently, allowing for reasonable and equitable rates while maintaining optimal quality.

Position:

- The City supports the inventorying and protection of water rights.
- The City supports appropriate water conservation efforts and sustainable water resource management practices by all users.
- The City supports efforts to better facilitate water use agreements between municipal water providers, without having to acquire water court approval.
- The City supports appropriate coordination of municipal water use with other uses, including agriculture, mineral resource development, energy development, recreation and open space.
- The City supports stakeholder input and involvement in developing laws and regulations related to water and wastewater issues.
- The City supports removing the 20-year limit on water pollution control loans authorized by the Colorado Water Resources/Power Development Authority and allowing for loans up to 30 years.

Land Use/Development/Revitalization

The City has a long-standing commitment to managed growth. The City believes strongly that local control and land use planning enhance our ability to meet the goals/mission of the City Comprehensive Plan and improve the overall quality of life. In addition, the City is working to redevelop and revitalize certain areas within the community, and appropriate urban renewal tools must be preserved to support these efforts.

Position:

- The City supports policies that improve the coordination of land use and transportation.
- The City supports regional cooperation in land use planning and economic development activities.
- The City opposes any efforts that limit local government authority to regulate land development.
- The City supports legislation that facilitates the creation of locally approved Transit-Oriented Developments (TOD).
- The City supports the creation and financing of statewide affordable housing mechanisms, such as the affordable housing trust fund, that would bolster local and regional efforts to increase affordable housing.
- The City opposes legislation that preempts local ordinances related to construction defects.
- The City supports enhancements to urban renewal law that do not unreasonably restrict the use of tax increment financing or eminent domain for redevelopment projects.
- The City supports legislation that encourages and facilitates historic preservation and rehabilitation.

Telecommunications

Given rapidly changing technology and the dependence of our local and statewide economic vitality on accessible, effective and affordable telecommunication systems, local governments need more tools to meet our communities’ needs. Existing state law places significant limitations and procedural

requirements on the ability of governmental entities to partner with the private sector for local community telecommunication services.

Position:

- The City supports the reestablishment of the right for local government entities to provide better telecommunication services for our businesses and residents.
- The City supports additional resources for local broadband deployment, but opposes efforts to tie broadband deployment funds to preemptions that take away local, voter-approved authority.

City Council Meeting with Boulder County State Legislators

Friday, December 15, 2017

Library Meeting Room

951 Spruce Street

7:30 AM

(Entry on northwest corner of Library)

- 1) Introductions
- 2) Discussion - 2018 Louisville Legislative Agenda

City of Louisville

City Council	749 Main Street	Louisville CO 80027
303.335.4533 (phone)	303.335.4550 (fax)	www.LouisvilleCO.us

CITY OF LOUISVILLE

2018 LEGISLATIVE AGENDA



PURPOSE OF THE LEGISLATIVE AGENDA

- To inform state legislators about our priorities in advance of and during the legislative session.
- Serve as a roadmap for engagement in legislative activities.
- Guide engagement with state associations, regional groups and other partners.

LEGISLATIVE AGENDA DEVELOPMENT

- Use prior year legislative agenda as a starting point.
- Incorporate issues that have been identified by Colorado Municipal League (CML), DRCOG, Mayors and County Commissioners (MCC), Metro Mayors Caucus (MMC) and other statewide and regional partnerships that will directly affect the City's operations and/or constituents.
- Engagement with City departments around priorities.
- Conversations with delegation members and regional partners.

2018 PROPOSED LEGISLATIVE AGENDA

- Few changes from 2017.
- Removed positions addressed during previous legislative session.
- Added issues we anticipate will be addressed in coming year, that were not captured on agenda.
- Minor changes to document organization.

2018 HIGHLIGHTS

- Key highlights of this year's agenda:
 - Local control
 - Tax and Finance Policy
 - Telecommunications

2018 LEGISLATIVE AGENDA COMMENTS AND QUESTIONS

Comments or Questions?